

G NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE
AUTONOMOUS (FOR WOMEN)
INTERNSHIP POLICY
AY 2023-24

A. ELIGIBILITY & REGISTRATION:

- 1.All students may apply for internships, and eligibility criteria will be specified by individual companies.
- 2.Internship registration is optional, and students not interested in internships or planning for higher studies are advised not to register.
- 3.Students must register with accurate details and submit required documents based on individual companies' rules and regulations before deadlines

B. INTERNSHIP PROCESS:

- 1.Students are advised to read announcements in emails/pod.ai, go through the company website, and apply only interested.
- 2.Details submitted cannot be modified, and deadlines will not be extended under any circumstance.
- 3.Students should avoid last-minute uploading to prevent delays or being left out.
- 4.The details in the resume must be genuine; any violation will disallow the student from participating in internships for the academic year.
- 5.Students with backlogs are required to clear them before being eligible for internship registration.

C. PRE-INTERNSHIP TALKS (PIT):

- 1.Information about PIT will be provided well in advance, and attendance is compulsory.
- 2.Students must go through the complete selection process of a particular company if they register for internships
- 3.Clarifications regarding stipend, internship period, work details, etc., must be sought during PIT or interview.

D. INTERNSHIP OFFERS:

- 1.The college does not guarantee internship offers; the number of offers is decided by the employer based on the candidate's performance.
- 2.The recruiting company and/or college reserve the right to cancel the candidature of any student engaged in indisciplinary activities during the internship event.

E. MISCELLANEOUS:

- 1.During internship processes, students are prohibited from directly contacting the company for results or information; all communication must be through the TPO Office.
- 2.Students must maintain discipline and ethical behavior during the internship process; violation may result in ineligibility for future internships and penalties.
- 3.The college keeps the right to refuse permission to a student if they do not meet the eligibility criteria or violate the institution's rules.

F.GENERAL:

- 1.The college uses its discretion for matters not covered by the policy, and decisions are binding on all students.



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