



**G.NARAYANAMMA INSTITUTE OF TECHNOLOGY &  
SCIENCE (For women)**

**(Autonomous)**

**Shaikpet, Hyderabad-500 104**

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2018-2019**



**PRINCIPAL**

**G. Narayanamma Institute of  
Technology & Science (for woman)  
(AUTONOMOUS)  
Shaikpet, Hyderabad - 500 104**

## INSTITUTION VISION

To become a center of quality education in Engineering and Technology for women empowerment.

## MISSION


To fulfill the academic aspirations of women engineers for enhancing their intellectual capabilities and technical competency.

To Leverage Leading – Edge Technologies and cultivate exemplary work culture.

To facilitate success in their desired career in the field of engineering to build a progressive nation

## QUALITY POLICY

G. Narayanamma Institute of Technology Science (For Women) strives to establish a system of quality assurance to continuously address, monitor and evaluate the quality of education offered to students, thus promoting effective teaching processes for the benefit of students and making the College a Centre of Excellence for Engineering and Technological studies.


  
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## About the Institute

G.Narayanamma Institute of Technology & Science, a leading Engineering college in Hyderabad for women, was founded by late Sri G.Pulla Reddy garu in 1997, with an objective of providing excellent learning facilities for women to pursue education in Engineering since two decades. The aim is to promote Technical Education among women to enhance and build-up a new generation of thinkers, innovators and planners in the realms of Science and Technology. GNITS received UGC autonomous status for 10 years from 2018 and is affiliated to Jawaharlal Nehru Technological University (JNTU-H), Hyderabad. It is approved by All India Council for Technical Education (AICTE), accredited by NAAC & NBA (AICTE) and ISO 9001:2015 Certified Institution.

It is today considered as one of the best engineering colleges in Hyderabad providing excellent placements and nurturing young women as technocrats and innovators. MAC Lab was sponsored and inaugurated by Mr.Tim Cook, CEO of M/s APPLE Inc. in 2016 which enabled GNITS to secure a unique place among all other Engineering Colleges in South India. The college established various research centers to cater to the needs of research activities of faculty and students. College has Institutional membership with various professional bodies like ISTE, IEI, CSI, IEEE and IETE. Various recognitions for the college definitely confirm the quality maintained. "AICTE Internshala Award" by AICTE in August, 2018. GNITS – NPTEL Local Chapter Secured 47th Rank with 'AA' Rating. "National Employability Award" 3 times in a row for being among top colleges in the State from AMCAT from 2017 to 2019. "Best Performance in Placements Award" in Undergrad Summit – 2018 organized by Stumagz. "Educational Leadership Award" by Dewang Mehta National Educational Award by IPE – 2017. "Best Engineering College Award" by ISTE, 2007. Won "First Prize of 17 lakhs in Aegon International – 24 Hours Health and Wealth Hackathon" in Sep 2018. Secured "Overall Championship" under south zone in sports every year.

- Accredited By NBA "PG: CSE, CNIS, PEED (2019-2022)]

  
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## I. Academic and Administrative Audit (AAA)

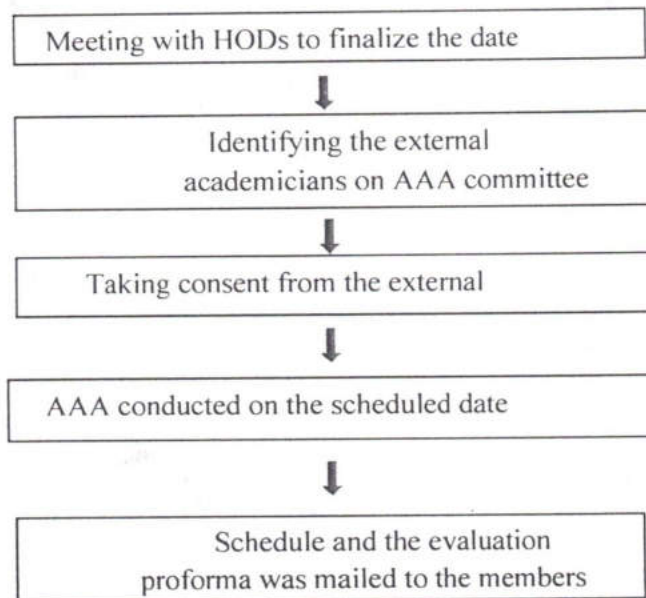
The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution.


Today 's review process is carried out by the external academicians and is called External Audit. As a part of the audit process, the IQAC has structured a proforma for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

- i. Course content
- ii. Teaching - Learning Process
- iii. Examination and Evaluation system
- iv. Results
- v. Other activities
- vi. Infrastructure
- vii. Department Administration

### Process Involved:

The process involved for the AAA by the external members is given below.



  
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As per the names suggested and their consent, Academic and Administrative Audit Committee for the Academic year 2018-2019 consisting of the following members was constituted by the Principal:

S.No	Name of the External Audit member	Designation	College
1	Prof.Ravichand kancharla	Director - IQAC	Dr. M.G.R. Educational and Research Institute, Chennai, Tamilnadu
2	Prof.Paul Clee	Dean - IQAC	MAHER, Chennai, Tamilnadu

The meeting of AAA committee was fixed on 16-09-2019. The AAA committee was assisted by the IQAC members for conducting the audit. The Committee had a formal meeting with the Principal, Deans, Head of Departments and the coordinators during which the Principal presented the overview of the institute, developments and the achievements made. Members of the Committee were briefed about the objective of the audit and the procedure involved.

The members visited the departments, the infrastructural facilities in the department such as classrooms, laboratories and interacted with the teaching staff and the technical staff to know the academic and administrative performance. All the related documents were presented to the members. After completing all stages of inspection and interactions in the department, AAA Report covering the observations was prepared for the respective departments by the member. Individual department evaluation sheets are enclosed with this report.

Also, the members visited the central facilities such as Examination section, Computer center, placement cell, library and auditorium, and had interactions with the coordinators. Other general facilities were also verified. The Committee after completing all stages of inspection and interactions prepared the AAA report for the college covering the Overall assessment and suggestions.

  
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**Academic and Administrative Audit Process and schedule:****Date: 16-09-2019**

Time	Activity	
10.15 am - 10.30 am	Welcome and briefing by Principal Venue: Conference Hall	Welcome and briefing by Principal regarding the objective of the audit. Venue: Conference Hall
10.45 am to 12.45 pm	Visit to the departments by the members	<ol style="list-style-type: none"><li>1. Meeting with the faculty members and introduction.</li><li>2. Visit to the facilities in the department: Classrooms and labs, any other facility related to advanced learning</li><li>3. Verification of the documents.</li><li>4. Interaction with the faculty and technical staff after the verification process.</li><li>5. Department report preparation.</li></ol>
1 pm to 1.45 pm	Visit to central facilities- Library, Placement, CC, Exam section and main office	<ol style="list-style-type: none"><li>1. Interaction with the respective heads.</li><li>2. Interaction with Deans.</li><li>3. Verification of central documents.</li></ol>
2 pm to 2.30 pm	Lunch	Lunch
Post lunch	1. Report preparation	College report writing
	2. Exit meeting	Exit meeting with Principal, Deans, HoDs and coordinators.

  
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Criteria	Key Indicators (GNITS)	Max. marks	Marks Awarded	Remarks
1. Curricular Aspects	1.1 (a) Curriculum Design and Development	25	20	Citerium Design is in accordance with AICTE norms.
	1.1 (b) Curricular Planning and Implementation	25	20	
	1.2 Academic Flexibility	40	33	
	1.3 Curriculum Enrichment	40	34	
	1.4 Feedback System	20	15	
	<b>Total</b>	<b>150</b>	<b>122</b>	
2. Teaching Learning and Evaluation	2.1 Student Enrolment and Profile	20	18	It needs to improve.
	2.2 Catering to Student Diversity	30	23	
	2.3 Teaching-Learning Process	50	43	
	2.4 Teacher Profile and Quality	50	38	
	2.5 Evaluation Process and Reforms	50	40	
	2.6 Student Performance and Learning Outcomes	50	40	
	2.7 Student satisfaction Survey	50	40	
	<b>Total</b>	<b>300</b>	<b>242</b>	
3. Research Innovations and Extension	3.1 Promotion of Research and Facilities	20	13	more consultancy projects can be mobilized.
	3.2 Resource Mobilization for Research	10	06	
	3.3 Innovation Ecosystem	10	05	
	3.4 Research Publications and Awards	30	13	
	3.5 Consultancy	10	05	
	3.6 Extension Activities	50	30	
	3.7 Collaboration	20	14	
	<b>Total</b>	<b>150</b>	<b>86</b>	

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4. Infrastructure and Learning Resources	4.1 Physical Facilities	30	26
	4.2 Library as a Learning Resource	20	17
	4.3 IT Infrastructure	30	23
	4.4 Maintenance of Campus Infrastructure	20	19
	<b>Total</b>	<b>100</b>	<b>85</b>
5. Student Support and Progression	5.1 Student Support	30	26
	5.2 Student Progression	30	26
	5.3 Student Participation and Activities	30	23
	5.4 Alumni Engagement	10	06
	<b>Total</b>	<b>100</b>	<b>81</b>
6. Governance, Leadership and Management	6.1 Institutional Vision and Leadership	10	8
	6.2 Strategy Development and Deployment	10	8
	6.3 Faculty Empowerment	30	25
	6.4 Financial Management and Resource Mobilization	20	14
	6.5 Internal Quality Assurance System	30	20
<b>Total</b>	<b>100</b>	<b>75</b>	
7. Institutional Values and Best Practices	7.1 Institutional Values and Social Responsibilities	50	40
	7.2 Best Practices	30	26
	7.3 Institutional Distinctiveness	20	12
	<b>Total</b>	<b>100</b>	<b>78</b>
	<b>TOTAL SCORE</b>	<b>1000</b>	<b>769</b>

well maintained.

more student can be encouraged &

more resources can be mobilized.

more social responsibility activities can be taken up.

Non-formal Sanskrit NDR formal Sanskrit educational Centre. is establishe



K. Ravichand 16/9/2019

Date and Signature of the Audit Member 1:

M 16/9/19

Date and Signature of the Audit Member 2:

K. R. L. Leobly

Date and Signature of IQAC coordinator:

16/9/2019

Date and Signature of Principal:

1. Overall Assessment:  
Nor - formal sasbit education care is established.

Compu infrastructure is well maintained.

2. Suggestions  
social service activities.

1- more

2- more


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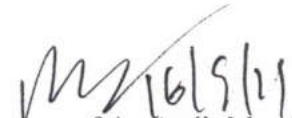
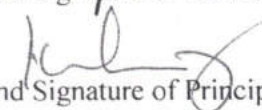
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Academic and Administrative Audit for the Academic Year 2018-2019

We, the members of Academic and Administrative Audit have conducted the Academic and Administrative Audit for the academic year 2018-2019 of G.Narayanamma Institute of Technology and Science, Shaikpet, Hyderabad on 16-09-2019.

The marks obtained are 769 out of 1000. (  $\frac{769}{1000}$  )

  
Date and Signature of the Audit Member1:  
K. R. S. Leedy / 16/9/2019  
Date and Signature of IQAC coordinator:

  
Date and Signature of the Audit Member2:  
  
Date and Signature of Principal:

  
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