



G. NARAYANAMMA INSTITUTE OF TECHNOLOGY  
& SCIENCE (For women)

(Autonomous)

Shaikpet, Hyderabad-500 104

Date: 19-08-2021

Venue: IQAC Coordinator cabin.

Time: 11AM

• Minutes of Meeting:

IQAC Coordinator welcomed the Members for the meeting.

• Agenda:


1. Review of previous meeting minutes
2. Regarding AQAR 2020-21.
3. Organizing Faculty Development Programs
4. To introduce effective teaching aids.
5. In-house training for Non Teaching/Technical Staff.
6. New feedback form.
7. CO-PO attainment.
8. Standardization of lesson plan.
9. Any other item with the permission of chair

• Members Present:

S.No	Name	Dept	Designation	Signature
1	Dr.K.Ramesh Reddy	Principal	Chairman	
2	Dr.K.Rama Linga Reddy	ETE	Coordinator	
3	Dr.R.Nageswara Rao	EEE	Faculty Member	
4	Mrs.R.Pallavi Reddy	CSE	Faculty Member	
5	Mr.B.Sreekanth Reddy	ECE	Faculty Member	
6	Mrs.S.Vaishnavi	IT	Faculty Member	
7	Mr.G.Krishna Reddy	ETE	Faculty Member	
8	Dr.M.Aparna	H&M	Faculty Member	
9	Dr.S.M.Swamy	Mech	Faculty Member	
10	Mr.B.Rakesh Goud	BS	Faculty Member	
11	Dr.G.V.Avadhani	Dean Admin	Administrative Member	
12	Ms.S.Alekhya	CSE	Student	
13	Mrs. A.Naveena	ETE	Alumni	
14	Dr.N.Kalyani	CSE	Stake Holder	
15	Dr.A.V.N.Rao	CBIT	External expert	

- **Progres of Previous Minutes of Meeting:**
- IQAC Commute Reviewed the minutes of previous meeting held on 16-02-2021 and satisfied over the progress.
  1. Two FDPs planned in the frevious meeting were organized.
    - I) On Wearable Devices,
    - II) Applications based on Arduino & Cloud operations
 These two work shops were conducted as per their target dates.
  2. Academic and administrative audit ,which was planned in the last meeting is postponed due to COVID-19 situation, to some suitable date .
  3. GNITS started the start-up center to encourage young women entrepreneurs to implement their ideas and to promote R&D activities in the college.

Agenda Point	Resolutions	Responsible Person	Target date
1	Decided to submit AQAR for 2020-21 by December. IQAC coordinator directed the members to collect information of AQAR for the academic year 2020-21 and advised to fill all templates as per the format of AQAR.	Dr.Rama Linga Reddy	25-12-2021
2	IQAC decided to organize the following FDPs. 1.FDP on Predictive analysis and Business intelligence. 2.FDP on deep learning and AI applications. 3.FDP on Artificial Intelligence and machine learning. Real time applications. 4.FDP on Recent and emerging trends in wireless communications:4G and 5G Technologies.	Dr M.Seetha  Dr.K.Rama Linga Reddy	24-12-2021  20-12-2021  20-12-2022  23-12-2022
3	IQAC discussed about effective teaching aids and decided to procure smart boards for selective classrooms to improve the quality of teaching.	Dr.Ravi Prakash Reddy	31-12-2021
4	IQAC coordinator and members opined to conduct a training program for Non teaching/Technical Staff. In this connection committee recommended to organize training program on MS-OFFICE.	Dr.M.Seetha	31-12-2021
5	It is recommended to adopt new feedback form with 13 factors for grading the teacher by the students.	Dr.K. Ramalinga Reddy	31-12-2021
6	The attainment of CO-PO is discussed in the meeting. It is resolved to continuously measure the attainment of CO-PO and make improvements if needed.	Dr.K. Ramalinga Reddy	31-12-2021
7	It is discussed about the standardization of lesson plan throughout college and decided to make it uniform for all departments in the college.	Dr. K.Ramalinga Reddy	31-12-2021

  
**PRINCIPAL**  
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**IQAC Coordinator**



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Shaikpet, Hyderabad-500 104

Date: 18-02-2022

Venue: IQAC Coordinator cabin.

Time: 11AM

**Minutes of the Meeting:**

IQAC Coordinator welcomed the Members for the meeting.

**Agenda:**

1. Review of previous meeting minutes
2. Applying for NBA accreditation for three PG Programs
3. IGNIUM-22
4. New feedback form
5. Any other item with the permission of chair

**Members Present:**

S.No	Name	Dept	Designation	Signature
1	Dr.K.Ramesh Reddy	Principal	Chairman	
2	Dr.K.Rama Linga Reddy	ETE	Coordinator	
3	Dr.R.Nageswara Rao	EEE	Faculty Member	
4	Mrs.R.Pallavi Reddy	CSE	Faculty Member	
5	Mr.B.Sreekanth Reddy	ECE	Faculty Member	
6	Mrs.S.Vaishnavi	IT	Faculty Member	
7	Mr.G.Krishna Reddy	ETE	Faculty Member	
8	Mrs.V. Vijaya Lakshmi	H&M	Faculty Member	
9	Dr.S.M.Swamy	Mech	Faculty Member	
10	Mr.B.Rakesh Goud	BS	Faculty Member	
11	Dr.G.V.Avadhani	Dean Admin	Administrative Member	
12	Ms.Fareeha Hameed	ETE	Student	
13	Dr. A.Naveena	ETE	Alumni	
14	Dr.N.Kalyani	CSE	Stake Holder	
15	Dr.D.Krishna Reddy	ECE,CBIT	External expert	

**Minutes of Meeting:**

IQAC Committee Reviewed the minutes of previous meeting held on 19-08-2021. The committee satisfied over the conduction of FDPs, procurement and setup of Smart Boards, Implementation of modified feedback form, CO-PO attainment, Standardization of lesson plan, Orientation for students and staff and conduction

of training program on MS-Office for Technical staff.

Agenda Point	Resolutions	Responsible Person	Target date
1	IQAC Initiated to apply for NBA accreditation of Three PG(CSE,PE&ED,CN&IS) programs.	Dr.M.Seetha Dr.N. Malla Reddy Dr.I.Raviprakash Reddy	30-04-2022
2	It is Resolved in the IQAC meeting to conduct IGNIUM-22 and recommended the GNITS-ISTE committee to start the process for the same. It is also proposed to include project work exhibition, poster presentations, along with Technical paper presentation.	Ch.Hari Prasad C.Sudhakar Reddy	30-06-2022
3	It is recommended to adopt new feedback form with 13 factors for grading the teacher by the students.	Dr.K. Ramalinga Reddy	31-12-2023
4	The attainment of CO-PO is discussed in the meeting. It is resolved to continuously measure the attainment of CO-PO and make improvements if needed.	Dr.K. Ramalinga Reddy	31-12-2023
5	It is discussed about the standardization of lesson plan throughout college and decided to make it uniform for all departments in the college.	Dr. K.Ramalinga Reddy	31-12-2023
6	It is decided to conduct Orientation programme for Newly joined faculty members On "Effective Teaching Methodologies"	Dr.K.Ragini	30-6-2022
7	It is proposed to conduct One week orientation programme for newly joined(I year B,Tech) students immediately after their joining.	Dr.M.Aparna	30-11-2022

*K. R. S. Reddy*  
IQAC Coordinator

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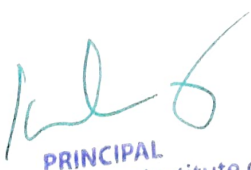
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## Action Taken Report for 2021-22

S.NO.	PLAN	ACTION TAKEN
1	To conduct the following FDPs in the emerging areas. 1.FDP on Predictive analysis and Business intelligence. 2.FDP on deep learning and AI applications. 3.FDP on Artificial Intelligence and machine learning. Real time applications. 4.FDP on Recent and emerging trends in wireless communications:4G and 5G Technologies.	1.FDP on Predictive analysis and Business intelligence was conducted during 1-12-2021 to 10-12-2021,for 10 days with 51 participants. This FDP was organized by CSE department. 2.FDP on deep learning and AI applications was conducted during 28-8-2021 to 7-9-2021,for 10 days with 65 participants. This FDP was organized by CSE department. 3..FDP on Artificial Intelligence and machine learning. Real time applications was conducted during 20-9-2021 to 30-9-2021 ,for 10 days with 61 participants. This FDP was organized by ETE department in collaboration with NIT Warangal. 4.FDP on Recent and emerging trends in wireless communications:4G and 5G Technologies, was conducted during 6-9-2021 to 16-9-2021,for 10 days with 55 participants. This FDP was organized by ETE department in collaboration with NIT Warangal.
2	To procure effective teaching aids	procured smart boards for selective classrooms to improve the quality of teaching in the academic year 2021-22.Faculty are utilizing the smart boards with many options.
3	To conduct training program for Non Teaching/Technical staff.	Training program for non-Teaching staff was organized during 20-11-2021 to 18-12-2021, for 30 days. This program is organized by CSE & IT. The number of participants are 20.
4	To conduct orientation program New faculty.	Orientation programme was organized in the month of June 2022 for Newly joined faculty members On "Effective Teaching Methodologies". About 20 faculty members from all departments attended the orientation program.
5	To conduct orientation program Newly joined I year students.	All first year admitted students will under go,,one week orientation programme during the first one week of their class work. This was made mandatory for all newly joined(I year B,Tech) students immediately after their joining.

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