

To

The Head of the department  
Electrical and Electronics Engineering

GNITS

SUB: Request for attendance during Training

Respected Sir,

I am S. Tyoshna (18251A0286) of 4<sup>th</sup> year EEE-B,  
GNITS have been placed in DXC company for a  
Training from May 4<sup>th</sup> 2022 to May 27<sup>th</sup> 2022

So, I kindly request you to grant me attendance  
during my Training period

Date: 2-5-2022

place: Hyderabad

Thank you

Yours sincerely,

S. Tyoshna

To  
Mr. Prayon Veda  
Partner for internship  
attendance work given

2/5/22



DXC\_Campus\_Con... 3 days ago

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Hello All,

Welcome all to DXC. Hope you are doing well and are keeping safe. We are excited to have you as a part of the DXC family and look forward to working with you. Pls read this mail carefully and completely.

We are launching batch 2 of foundation training. This is a self-based module where you will be given access to reading material covering basics of computers and various technologies. On completion of the training, as per the below time lines you will have to take the assessment and if you clear the assessment you move to next Phase of Domain & specialization training.

#### Time Lines

1. Training material of foundation content will be shared with you on 4<sup>th</sup> May via google drive.
2. You need to go through all the topics shared and complete the course by 29<sup>th</sup> May.
3. An assessment will be given to you between 30<sup>th</sup> May – 3<sup>rd</sup> June, based on the training material which has been provided to you. The assessment will be MCQ based with 40 questions. The time given to complete the assessment will be 1 hour 30 mins. It is proctored web based assignment and you need to ensure that you score 70% to qualify.
4. Those who do not qualify with 70%, they will receive communication on next course of action.

We will be scheduling a call sometime in next week to clarify the doubts if any and to give instructions. Ensure you attend those calls.

**P.S. – Some of you might have completed the foundation training earlier but did not take the assessment. For those also the assessment will be conducted within above timelines.**

Happy learning !!