

25-01-2022

GINTTS

To

The HOD (EEE)

GINTTS

Respected Sir,

Subject: Request for attendance during internship

I, M. Sneha (18251A0248) of EEE-A 4/4, have got placed in State Street Corporation and offered with an internship from January 10<sup>th</sup>, 2022. This internship will continue for the next 6 months till 21<sup>th</sup>, June 2022. So, I kindly request you to grant me attendance during this internship period. Hope you would consider my request.

Thanking you

Yours faithfully,

Macha Sneha

EEE-A, 4/4

18251A0248.

To the Staff handles 4 EEE-A  
The attendance can be given.  
N. M. M. M. M. M.  
25/1/22



November 24, 2021

**PRIVATE AND CONFIDENTIAL**

Macha Sneha

Dear Macha Sneha,

We are pleased to offer you (hereinafter also referred to as, the "Trainee") a position in StateStreet Corporate Services Mumbai Private Limited ("the Company"), a company incorporated under the laws of India and having its principal place of business at Hyderabad, commencing 10-January-2022 to 27-June-2022 under the following terms and conditions.

This offer is subject to verification of your credentials for employment by the Company. Please ensure that you read and understand all terms and conditions. While you are required to execute and return all documents prior to commencing in your role, in the event that you commence before doing so, your commencement will be deemed acceptance of all terms and conditions.

**POSITION AND REPORTING LINE**

You will be employed in the position of Trainee, Global Technology Services reporting to Yasin Mohammed , Assistant Vice President. The Company may also, from time to time, change your duties as required by the Company's operational requirements.

**OFFICE LOCATION**

Your normal place of work will be based in Hyderabad. However you may be required to work at any other premises which the Company currently has or may later acquire in India.

**SECURITY/ BACKGROUND CHECK**

This offer of internship (and your continuing internship if relevant) is subject to the Company receiving satisfactory responses to the reference and background checks you are required to undertake. These checks include verification of your professional experience and education credentials, fingerprinting and a review of your criminal and credit background.

As it is the Company's expectation that all background checks will be initiated prior to the internship commencing, the Company may terminate this contract immediately (without notice) and the internship will not commence if in the Company's opinion an unsatisfactory reference and/or background check is obtained. You also will be required to complete in a timely manner State Street's on-line Standard of Conduct (and Code of Ethics where applicable) certification and learning assessment upon commencement of internship, as a condition of continued internship.

# STATE STREET

## ENTIRE AGREEMENT

This agreement contains the entire agreement and understanding between the parties on everything connected with the internship, and it supersedes any prior agreement, or understanding connected with the internship.

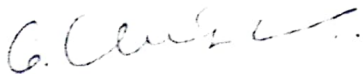
You specifically agree that in entering this agreement (or by commencing internship) that you are not relying on any representation by any person in respect of any matter.

It is your responsibility to ensure that you keep the terms of this letter and your compensation confidential.

If you have any questions regarding your Contract please contact the Global Employee Onboarding Team by email on [Onboarding\\_India@StateStreet.com](mailto:Onboarding_India@StateStreet.com).

If you accept these terms and conditions, would you please sign the acknowledgment at the end of this letter and return signed copies to us, within 5 days, signifying your acceptance. We look forward to welcoming you to the State Street India Team.

Yours sincerely,  
For and on behalf of  
StateStreet Corporate Services Mumbai Private Limited



Chiranjeevi Koppula  
Global Mobility, MD  
Date: November 24, 2021

### **Acknowledgment**

By signing this acknowledgement, I agree that I have read and understand the contents of my contract of employment and my obligations to the Company.

Signature  
Name: Macha Sneha  
Date: