

28-02-2022

GNITS

To

The HOD (EEE)

GNITS

Respected sir,

Subject : Request for attendance during internship.

I am K. Malleshwari (18251A0242) of EEE - A (4/4)

Go. Selected in Medtronic Engineering and Innovation Center

Pvt. Ltd with an internship from 2nd March, 2022. This

internship will continue for next 4 months. So I kindly

request you to grant me attendance during this

internship period. Hope you would consider my request.

Thanking you

Yours faithfully

K. Malleshwari

EEE - A, 4/4

18251A0242

Handwritten signature and notes in red ink, including the name 'K. Malleshwari' and the ID '18251A0242'.

Medtronic

Medtronic Engineering and Innovation Center Pvt. Ltd.

CIR: U73100TG2011PTC073723
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Hyderabad -500 008,
Telangana, INDIA,

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www.medtronic.com

Feb 25, 2022

Kallagunta Malleshwari
B. Tech
G. Narayanamma Institute of Technology and Science
Hyderabad

Dear Malleshwari,

SUB: Internship with Medtronic Engineering and Innovation Centre Pvt Ltd.

Further to your assessments & interviews with us, we would like to congratulate you on being selected for internship with **Medtronic Engineering and Innovation Centre Pvt Ltd – Quality & Regulatory** based at **Hyderabad**. Your training is scheduled to start effective **2nd Mar'22** for a period of 4 months (**2nd Mar'22 – 1st July'22**).

Your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application of the knowledge you have learnt in your class so far.

The details on your project and your mentor/guide will be shared with you on the commencement of training via a separate email communication.

You will be eligible for receiving a consolidated stipend of **INR 40,000/-** per month during your internship.

During this period, you will be eligible to apply for the time off. This is allocated as one leave per month and can be availed during the internship program. Any leaves taken more than the eligibility will be adjusted from the stipend.

In the event of mid way exit from the Internship Program, this will subject to the claw back of the Stipend and any other form of expenditure undertaken by Medtronic on your Internship Program.

Medtronic

Medtronic Engineering and Innovation Center Pvt. Ltd.

Plot No. 60, MIDC Industrial Area,
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Nagar, Vadgaon Village,
Warananagar, Mumbai
400 042, India.

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During your employment, you may have access to trade secrets and confidential business information belonging to the Company. By accepting this offer of employment, you acknowledge that you must keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to Medtronic all of its property, equipment, and documents, including electronically stored information.

By accepting this offer, you agree that throughout your internship, you will observe all policies and practices governing the conduct of our business and employees, including our disciplinary, performance and policies prohibiting discrimination & harassment.

By accepting this offer, you acknowledge that you understand participation in this program is not an offer of employment, and successful completion of the program does not entitle you to an employment offer from Medtronic.

We look forward to welcoming you and wish you an enriching learning with us!

Sincerely,

For Medtronic Engineering and Innovation Centre Pvt Ltd.

For: HR
20230227
15:41:39
010.00

Prasad Salvi

Senior Manager – Human Resources

K. Malleshwari